

Privacy Policy

We work hard to earn your trust, and to keep it. This privacy policy summarizes the policies and practices regarding the collection, disclosure and confidentiality of information that we maintain. We are committed to protecting your privacy. We want you to understand what information we collect and how we use that information.

Information We Collect

We collect non-public personal information about you from applications, forms and communications we receive from you. This may include, but not be limited to:

- For our clients, your address, phone numbers, social security number, property tax information and mortgage information on your investment property.
- For our tenants, your address, phone numbers, social security number, employment information, income information, credit report information and previous addresses.

Information We Disclose

For all clients and tenants, we do not disclose any non-public personal information obtained in the course of our operations except as permitted by law. For example, we may disclose non-public personal information about you to our employees or to unrelated third parties who need to know that information to assist us in providing services to you, in response to subpoenas, and to consumer reporting agencies. We do not disclose any non-public personal information about you to any other third parties, except as authorized by you. If you decide to discontinue our services, we will continue to adhere to the privacy policies and practices described here.

Our Security Procedures

We also take steps to safeguard client and tenant information. We restrict access to your personal and account information to those employees who need to know that information, and our employees follow procedures to maintain the confidentiality of the information. We maintain physical, electronic safeguards that comply with our professional standards.